

BYLAWS

KENTUCKY TRANSPORTATION EMPLOYEES' ASSOCIATION

ARTICLE I

Name

The name of this organization shall be KENTUCKY TRANSPORTATION EMPLOYEES' ASSOCIATION.

ARTICLE II

Object

The object of the Kentucky Transportation Employees' Association shall be

A To promote and encourage the construction and maintenance of good transportation modes in the entire Commonwealth of Kentucky.

B To stimulate in the people of Kentucky an active interest in transportation improvement and transportation safety.

C To foster the recognition of loyal service to the Cabinet.

D. To promote better relationships between Cabinet employees and to initiate and support programs which will benefit and help all employees.

E To be nonpartisan.

ARTICLE III

Members

Section 1.

Membership of this Association shall consist of three classifications: Members, Retired Members, and Honorary Members. (All Transportation employees are eligible for membership.

Section 2.

Members shall be employees of the Transportation Cabinet and shall be admitted to the Association upon recommendation of the director of their respective district or section and upon payment of dues.

Payment of dues may be waived if a new member joins after the yearly payroll deductions have been made for dues.

Section 3.

Retired members shall be admitted to the Association upon request made to respective director, or to any officer, and payment of dues applicable to other members.

Section 4.

Honorary members shall be those who have been intimately associated with the development and improvement of transportation in Kentucky or who have evidenced a keen interest in the policy of this Association. These shall be elected by the directors.

Section 5.

Members shall have the full right to vote in all matters coming before the annual meetings of the Association and as otherwise provided in the Bylaws.

Section 6.

Dues shall be fixed by the directors, but shall not exceed \$8 in any one year.

ARTICLE IV

Officers

Section 1.

The officers of this Association shall consist of a President, a Vice President, a Secretary, a Treasurer, a Director from each Highway District, a Director from Toll Facilities and six Directors from the Central Office of the Cabinet, no two shall be from the same Division. These officers shall perform the duties prescribed by these bylaws and by the parliamentary authority adopted by the Association.

Section 2.

At a regular meeting held prior to the June meeting, nominations for each office shall be made by the Executive Board of Directors present. It shall be the duty of the Executive Board of Directors present to nominate candidates and elect officers for each office to be filled at the meeting in June.

Section 3.

The officers shall be members of the Executive Board of Directors of the Kentucky Transportation Employees' Association and shall be elected by the Executive Board of Directors, as stipulated in Section 2 of Article IV hereinabove, to serve two years or until their successors are elected. Their term of office shall begin July 1 of each even year and end June 30, two years hence, except as otherwise stated in this

section. A majority vote of the Executive Board of Directors present and voting will be required to declare the election.

A. Qualifications of Officers and Director:

1. President must be a member in good standing of the Executive Board of Directors having served a minimum of one term (two years) on the Executive Board of Directors prior to becoming President.
2. Vice President must be a member in good standing having served a minimum of one term (two years) on the Board.
3. Secretary must be a member in good standing having served one term (two years) on the Board.
4. Treasurer must be a member in good standing having served one term (two years) on the Board.
5. Director must be a member in good standing.

Section 4.

Vacancies

- A. Vacancies in the offices of President, Vice President, Secretary, and Treasurer shall be filled for the unexpired term by a majority vote of the Directors.
- B. Vacancies in the office of Director shall be filled by a majority vote of the membership of the section in which the vacancy occurred; election to be called by the President.

Section 5.

Duties of Officers

- A. The President shall direct the affairs of the Kentucky Transportation Employees' Association as its administrative officer and shall preside at all meetings of the Association and at all meetings of the Executive Board and shall perform such other duties as described by the parliamentary authority adopted by the Association.
- B. The Vice President shall assume the duties of President in absence of the President or when the President is unable to serve and shall perform other duties as assigned by the President and Executive Board.
- C. The Secretary is to keep a record of all the proceedings of the Association and the Executive Board; to keep on file all reports, to keep the Association official membership roll; to send to the Executive Board notice (known as the call of the meeting) of each meeting; to prepare prior to each meeting an order of business or agenda for the use of presiding officer; and other duties as assigned by the President and Executive Boards. The secretary may be paid a salary to be fixed by the Directors.

D. The Treasurer shall receive and disburse all funds of the Association under the direction of the Executive Board. The Treasurer shall execute bond, the premium for which shall be a proper charge upon the funds of the Kentucky Transportation Employees' Association. The Treasurer may be paid a salary to be fixed by the Executive Board.

ARTICLE V

Meetings

Section 1.

Regular meeting of the Executive Board shall be held once during each quarter at the Central Offices of the Transportation Cabinet in Frankfort, Kentucky. They may meet at other times and places designated by the call of the President or by a majority of the Directors.

Section 2.

Annual meetings for the entire membership may be held upon call of the President at the times and places designated by the Directors. The President shall call a meeting for the entire membership upon the written request of fifty of the members. Notice of any called meeting of the entire membership shall be sent to all the membership at least ten days before the meeting is to be held. Voting at such meetings may be in person or by proxy.

Section 3.

Quorum of fifty members shall be required for the transaction of business at any meeting of the entire membership. A majority of the Officers and Directors shall constitute a quorum at any meeting of the Executive Board.

ARTICLE VI

Executive Board (Board of Directors)

Section 1.

The Executive Board shall be composed of the elected officers and directors.

Section 2.

There shall be a director from each Highway District, a director from Toll Facilities, six directors from the Central Office of the Cabinet; no two shall be from the same division.

Section 3.

The Executive Board shall have full power and authority over the affairs of the Association except any mentioned Bylaws as being reserved for its membership. Meetings of the Board and quorum requirements are included in Article V.

Section 4.

Directors may provide for the disbursement of funds, either by special or general authorization, and may authorize the employment of persons such as attorneys, insurance coordinator, or any other persons as may be necessary to promote the policies and purposes of the Association. They may provide for such expenditures as are necessary and proper to carry out the policies or objectives of the Association and to educate the general public as to the merits of such policies. No indebtedness or expenditures beyond funds on hand shall be made. Funds surplus to current needs may be invested in any manner permitted by Kentucky law for investment of funds.

Section 5.

Local Units - Each Director shall be chairman in his particular section or district and shall perform such administrative duties as shall be assigned to him by the members of his particular section or district or which may be assigned to him by the President of the Association.

Section 6.

All officer and directors except the Secretary and Treasurer shall serve without compensation.

ARTICLE VII

Executive Committee

The Board of Directors may appoint an executive committee, if and when it is deemed to be to the best interest of the Association and to the expediency of crucial matters. This committee shall consist of three officers and/or directors.

ARTICLE VIII

Committees

Section 1.

There shall be the following standing committees: Bylaws, Finance, Fringe Benefits and Legislative, Membership, Scholarship, and such others as the Executive Board may authorize.

Section 2.

The President may be empowered by the Directors to appoint the membership of any standing committees. The President shall have the authority to appoint any special committees which the Board deems necessary to carry out the work of the Association.

Section 3.

An Auditing Committee of three members shall be appointed by the President to audit the Treasurer's accounts before the expiration of the two-year term of office.

Section 4.

The President shall be ex officio a member of all committees except the Nominating Committee.

ARTICLE IX

Parliamentary Authority

The rules contained in the current edition of Roberts Rules of Order Newly Revised, 1990 Edition, or any current edition thereafter shall govern this Association in all cases to which they are applicable and in which they are not inconsistent with the bylaws and any special rules of order the Association may adopt.

ARTICLE X

Disposition of Funds

In the event of dissolution, any assets of the Kentucky Transportation Employees' Association remaining after all liabilities and debts of the Association are paid shall be placed in a trust fund for scholarships for the children of Transportation Cabinet employees (active or retired) and to be managed as directed by the outgoing Board of Directors.

ARTICLE XI

Amendments

These bylaws may be amended at any regular or called meeting of the Kentucky Transportation Employees' Association Board of Directors by a two-thirds vote provided that a notice has been given to the Directors at least ten days prior to the meeting at which action is to be taken.

Amendment Adopted: March 10, 2000